



PTO Meeting Minutes

Date 11/14/2023 | Time Date @ 7:00 PM | Meeting called to order by Mark Whatley

In Attendance

Mark Whatley, Katy McGuire, Megan Grassi, Samantha Linford, Megan Clappin, Shannon Smith, Susan Lawson, Ross Fetterman, Emily Stout-Garcia, Kati Treible, Viva Chavez, Jennifer Hartmann, Megan Hanley, Keven Merc, Emily Duenas, Bryan Duenas and Leah Kletnieks.

Approval of Minutes

Mark moved to approve the October 10th meeting minutes. Motion seconded by Shannon Smith. All voted in favor.

Agenda

1. Opening
2. Reports
3. Old Business
4. New Business
5. Open Discussion
6. Announcements
7. Adjournment

Reports

Principal's Report: I am recognizing 7, 5th-grade students for their achievements in the science lab as part of Jackson Avenue's Board Showcase along with presenting to the Board our Dashboard data shared with PTO earlier this year. Overall, we had a productive Professional Development Day on Nov 1st with a large focus on our PLC and WIN time work. We have wrapped up, cycle 1 of WIN and grade levels are now working on post-assessments to determine the next steps, including regrouping students and SMART goals.

Teacher's Report: 4th/5th grader published first student newsletter. Leadership is working really hard making posters for Red Ribbon Week. 4th and 5th grade has a field trip. Asked to not prefill the numbers on the tracking sheet next year for the fun run. Thank you for the movie night and for having the fun run communications ready ahead of time. Having the prizes organized has been great. Not enough Chrome books for Kinders. Also, need a charging station for ipads. (Mark to follow up with the principal before PTO steps in). Chrome books charging ports failing, and miscellaneous wear and tear type repairs.

Treasurer's Report:

Checking:

Previous Balance as of September 30, 2023 34,679.24

17 Deposits (Plus) 10,556.01

19 Withdrawals (Minus) 14,563.80

Service Charge (Minus) 6.00

Ending Balance as of October 31, 2023 30,665.45

Money Market:

Previous Balance as of September 30, 2023 129,299.73

Interest Paid (Plus) 109.31

Ending Balance as of October 31, 2023 129,409.04

Fiscal YTD- Net income summary as of 11/14/2023

*Expenses not posted

Category name	Net income	Total change since last meeting	Percent to budget (GOAL)
Fun Run	\$403.07	--	1%
Family Dine Out	\$1571.76	--	87%
Movie Night	\$188.23		54%
Spiritwear	\$3593.05	--	--
Weekly ice cream sales*	\$2185.56	--	--
Yearbook*	\$645.29	--	--

Fiscal YTD- Expenses summary as of 11/14/2023

Category name	Total spent	Percent to budget
Fundraising expenses	\$274.77	2%
General class fund	\$3272.27	14%
PTO operations	\$616.25	25%
School enrichment	\$8793.16	30%
Special projects	\$3082.73	34%

2022 Federal and state tax filing

Tax preparation is complete. Forms to be mailed out this week.

PCIC Report: The contract has been signed for Granada Boosters Bingo to get funds for PTO on Saturdays when a parent volunteers. More details to follow.

Running club update from Julia:

Leadership needs more charms. Reminder to teachers to sync, so leadership can distribute charms. I will share race to the flagpole info with Running Club students/volunteers.

We will need to cancel the fun run 11/17 due to the Fun Run that day.

Old Business

- I. Build a Buddy - Great turnout. Ran smoothly a lot of fun.
- II. Fun Run - Kids love it. Just reached our 25k goal. The run will be in MPR if there is rain. If we can provide more details/visibility on what % of the donations boosters keep and how much we keep.
- III. Halloween Parade - Turnout was great. We were able to take Class Halloween pictures.
- IV. Family Night Out (Ale House) - We made \$471 that night.
- V. Family Movie night - Great turnout \$183 profit.
- VI. Sensory room Project - This has been fully funded by the lodge.
- VII. Staff Break Room - The vending machine was delivered and stocked 11/13. One larger fridge has been approved as well as new tables and seats. Funds are being requested from outside of PTO (Elks Lodge, Rotary, etc.) Concern about losing cabinet space.
- VIII. After School Enrichment Coordinator & 5th grade activities chair (Viva Chavez) all vendors are available and wanting to work with us again.
- IX. Snack donations for classrooms - Will add a line item for snacks (donation
- X. Need an artificial Christmas tree for the giving tree as well as wrapping paper for the gifts
- XI. Bring back the Share bin during lunchtime. Found the bin.

New Business

- I. Reading Eggs was allocated \$505.00 for 1st Grade.
- II. Gold Rush Distribution (Ice Cream) -Needs more volunteers for ice cream sales.
- III. Growth Mindset Check - Has been resolved.
- IV. Rachel's Challenge Assembly (Emily) - Creating a culture of kindness compassion, emotional intelligence, and awareness. Content is tailored appropriately to the target audience. Offered in both Live/Digital/Hybrid format. 1/24 and 2/1 potential dates.
 - a. Leah motioned to approve. All approved.
- V. Spring Carnival? Ticket sales (Emily/ Leah) - Looking into potentially using CheddarUp's new feature.
- VI. Race to the flagpole (Julia)
- VII. Holiday Shop - Using the same company that has done our spring carnival. Has everything we need and is easy to reorder for the next morning restock if necessary. Emily to provide a draft email for what volunteers are needed.

Open Discussion

- I. We need holiday shop volunteers. Needs to have a volunteer clearance. Not enough time to register for clearance in time.

Announcements

- I. Picture retakes (Today)
- II. Family Night Out (Panda Express) 11-15 all day long
- III. Spirit Day- Disney/Superhero Day 11-15
- IV. Fun Run 11-17
- V. Thanksgiving Break 11-20 thru 11-24
- VI. Holiday Shop 12-11 thru 12-15
- VII. PTO Meeting 12-12

Adjournment

The meeting was adjourned at 8:49 PM.

Submitted by Megan Grassi

Addendum to the meeting notes added on 11/27/2023:

Email from Mark Whatley regarding a motion to approve a budget of \$7,500 for 18 Chrome books. Motion to approve by Megan Hanley, and Katy McGuire Second, all others who replied have approved the motion.



JacksonAve PTO

to me, Katy, Kati, Leah, Susan, Ross, Emily, Emily, Megahn, Viva

7:59AM (7 hours ago) ☆ ↶ ⋮

Good morning,
At our last meeting it was brought up that Kindergarten wants 18 touch screen chrome books. I spoke to Mr. Jones and it seems that he does not have a budget for it. The cost is at \$399 per unit - \$7,182 total. Tomorrow, Tuesday the 28th Donors Choose may be having a match day which will bring the cost down significantly but id like to be prepared if we need to cover the entire cost. I'd like to get ahead of this and see if everyone is on board to approve the budget not to exceed \$7500. In order to do this I will need someone to motion for it, someone to second it and for the majority to vote yes or no. Let me know if anyone has any concerns or questions.

Mark Whitley
Jackson Avenue PTO President
Jackson Avenue Elementary

Go to smile.amazon.com/ch/23-7186207 and Amazon donates to Parents & Teachers Independent Organization of Jackson Avenue.

www.livemoreschools.org/jacksonpto **DONATE TO THE STINGRAY FUND**

Join our Facebook group at <https://www.facebook.com/groups/JacksonAvenuePTO>

Order your Spirit Wear!
<https://jacksonspiritwear.cheddarup.com>



Megahn Hanely

I motion to approve 7500 for chromebooks. Sent from my iPhone On Nov 27, 2023, at 7:59 AM, JacksonAve PTO <jacksonavepto@gmail.com> wrote:

8:30AM (6 hours ago) ☆



Katy McGuire

I second Sent from Katy's iPhone

8:41AM (6 hours ago) ☆



Leah Kietnieks

Yay Sent from my Verizon, Samsung Galaxy smartphone Get Outlook for Android

8:50AM (6 hours ago) ☆



Susan Lawson

Yay VIR, Susan Lawson On Nov 27, 2023, at 8:50 AM, Leah Kietnieks <azzyberry@hotmail.com> wrote:

9:40AM (5 hours ago) ☆



Megan Grassi

Yay. Regards, Megan Grassi

9:42AM (5 hours ago) ☆



Kati Treible

Yay!!!

10:33AM (4 hours ago) ☆